

**Publication date:** April 2025

**Commitment to achieving Net Zero:**

Rowsell Wright Limited is committed to achieving Net Zero emissions by 2030

**Baseline Emissions Footprint**

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2024</b>		
<b>Additional Details relating to the Baseline Emissions calculations</b>		
<p>Rowsell Wright Limited is a micro-SME with two Directors. This is its first Carbon Reduction Plan. As a procurement consultancy we mainly provide services while working from home and do not own office premises or other emitting facilities.</p> <p>We have virtually no direct emissions and intend to make the best efforts proportionate to our size and current near zero emissions impact. Past and future measures implemented or planned are described in more detail below.</p>		
<p><b>Baseline year emissions:</b></p> <p>Rowsell Wright does not own or operate assets that produce emissions and therefore Scope 1 does not apply.</p> <p>Rowsell Wright does not purchase additional indirect energy for homeworking purposes so is not covered by Scope 2.</p> <p>In Scope 3 we include our minimal business travel, hotel stays and homeworking emissions.</p>		
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>	
Scope 1	Nil	
Scope 2	Nil	
Scope 3 (Included Sources)	4. Upstream transportation and distribution*	Nil
	5. Waste generated in operations**	Nil
	6. Business travel	1.33
	7. Employee commuting (Tele-working/home-working)***	0.66
	9. Downstream transportation and distribution*	Nil
<p>*Rowsell Wright Limited is a service-based business with no physical products being transported</p> <p>** This is a home-office based business with no formal waste monitoring and negligible emissions arising from waste generated</p> <p>*** Calculated in accordance with UK Government Conversion Factors for reporting (v1.1, 2024)</p>		
Total Emissions	1.99	

### Current Emissions Reporting

As stated above, Rowsell Wright does not have an existing Carbon Reduction Plan so the Baseline set out above also serves as current emissions reporting and will be updated in 12 months as we implement our targets during performance of the A&AS2 contract and beyond. We have included below initiatives taken before implementation of this Carbon Reduction Plan and those we will undertake in the future.

<b>Reporting Year: 2024</b> (Reported emissions are exactly as Baseline above because this is the first Carbon Reduction Plan prepared by Rowsell Wright)		
Scope 1		Nil
Scope 2		Nil
Scope 3 (Included Sources)	4. Upstream transportation and distribution*	Nil
	5. Waste generated in operations**	Nil
	6. Business travel	1.33
	7. Employee commuting (Tele-working/home-working)***	0.66
	9. Downstream transportation and distribution*	Nil
<p>*Rowsell Wright Limited is a service-based business with no physical products being transported</p> <p>** This is a home-office based business with no formal waste monitoring and negligible emissions arising from waste generated</p> <p>*** Calculated in accordance with UK Government Conversion Factors for reporting (v1.1, 2024)</p>		
Total Emissions		1.99

### Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to zero tCO<sub>2</sub>e by 2030. This is a reduction of 100% in our emissions. Our target emissions are included in the graph below together with our current actual for this baseline.





## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented prior to establishing the 2024 baseline and creation of this carbon reduction plan.

- Reduction of use of shared office space to home office use over the last five years
- Elimination of daily commuting to shared office space
- Reduction of business stays in hotels from 4 times a week to a maximum of 4 times a year
- Reduction in use of cars and trains for business travel by use of home working and virtual meetings
- Greater participation in online seminars for continuing professional development, knowledge share and networking – reduced from 100% in person to 20% in person
- Reduction in commuting for learning and development and networking
- Use of printers with ink reservoirs rather than ink cartridges
- Combining purchase of office supplies to reduce delivery-related emissions
- Supporting major UK infrastructure clients delivering carbon reduction strategies through provision of our professional procurement services

As we do not have reliable records of our emissions preceding 2024, we are not able to declare the emissions reduction but will do so going forward.

### Future Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

- Reduction of business stays in hotels to 2 times a year
- Continued avoidance of commuting
- Halving car usage from current limited usage
- Reduction in use of paper and office supplies.
- Increase in recycling of paper, office supplies and technology
- Transition to renewable tariffs for home offices
- We will sign up to the SME Climate Commitment at the SME Climate Hub
- We will publish this carbon reduction plan on our website within 12 months of January 2025 and subsequent updates every 12 months thereafter
- Continuing to support major UK infrastructure clients delivering carbon reduction strategies through provision of our professional procurement services

### Declaration and Sign off

This Carbon Reduction Plan has been completed in accordance with PPN06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope2 emissions have been reported in accordance with SECR requirements and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body)

Signed on behalf of the Supplier:

.....  
*Andy Goodwin*

Date: .....  
*14th March 2025*